

TOWNSHIP DEPARTMENT OF PUBLIC WORKS SUPERINTENDENT/DIRECTOR

GENERAL DESCRIPTION OF JOB DUTIES

The Township determines that the Superintendent herein shall make all day to day decisions regarding the operation and maintenance of the water and sewer systems within the Township of Sumpter. The authority extends to all decisions regarding the public health concerns resulting from the repair, construction, or any other activity involving the water supply and use of the sewer system within the Township.

DUTIES AND RESPONSIBILITIES

Review the oversight of all major repairs and additions to the distribution and sewer system, oversight of any complaints or reported problems pertaining to the water quality or pressure or related to sewer operation, oversight of maintenance programs, oversight of local cross connection control inspection activities, input into the budget process, prioritizing and assignment of work, supervision over the entire work force for the department, preparing all documents and filings required by any and all regulatory agencies having jurisdiction over the Township water and sewer systems, and all other duties as directed by the Township Board and/or Township Supervisor.